

**CELINA CITY BOARD OF EDUCATION
SPECIAL MEETING MINUTES
MONDAY, JULY 24, 2023
ED COMPLEX CONFERENCE ROOM
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business, and is not to be considered a public community meeting.

The Celina City Board of Education met in special session on July 24, 2023 at 6:00 P.M. in the Education Complex Conference Room. President Bill Sell called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Sell, Mr. Huber, Mrs. Vorhees and Mrs. Guingrich answered the roll call. Mr. Huelsman was absent.

23-36 On a motion by Mrs. Vorhees, seconded by Mr. Huber, the Board set the agenda as presented.

VOTE: Mr. Sell: Aye, Mr. Huber: Aye, Mrs. Vorhees: Aye, Mrs. Guingrich: Aye. Approved.

23-37 On a motion by Mrs. Guingrich, seconded by Mrs. Vorhees, approved the presentation of the consensus agenda with the addition of Wendy Gabes for a 15 day extended service contract.

A. Treasurer's Report – Mrs. Michelle Mawer

1. Approve the minutes of the June 26, 2023 and July 10, 2023 regular meetings.
2. Approve the June 2023 Cash Summary Report showing revenues of \$3,835,905.24 and expenditures of \$7,204,891.31.
3. Approve the Bank Reconciliation Report for June 2023. The balance as of June 31, 2023 is \$89,316,354.33.
4. Approve the Spending Plan Summary for June 2023.
5. Approve the checks written for June 2023 of \$5,479,903.19.
6. Resolution proposing the levy **renewal** of an annual tax of one percent (1.00%) for current expenses on the **earned** income of individuals residing in the school district and determining to proceed with submission of said levy. The levy is for five years.
7. Approve the temporary appropriations as presented.
8. Accept the following donation:
\$5,300 donation from ITR- Ideas Turned Real from St. Henry, for donation of closet and organization materials for the 2023 Tri Star House.

B. Classified Report – Dr. Ken Schmiesing

Personnel:

1. Approve to hire Jacob Zimmerly, Maintenance, Step 6 / 260 days / 8 hours, effective 5/1/2023, completed probation.
2. Approve to accept the resignation, due to retirement, of Cindy Dorsten, Teacher Assistant @ Intermediate School, effective 9/1/23.
3. Approve to accept the resignation of Megan Heitkamp, Family Advocate @ Head Start, effective 7/14/23.
4. Approve to accept the resignation of Allison Orick, Family Advocate @ Head Start, resigned prior to starting position.
5. Approve to change the probationary contract for Amber Gehle from Educational Aide @ Primary – Step 0 / 187 days / 2.5 hours to Educational Aide @ Primary – Step 0 / 187 days / 5.75 hours, effective 8/21/23.

C. Certified Report – Dr. Ken Schmiesing

Personnel:

1. Approval of a one-year contract for Madison Kanney, First Grade Teacher @ Primary School, BS 0 yrs. exp. (pending background check).

2. Approval of the following personnel for supplemental contracts for the 2023-24 SY:

a. Department Heads:

| | |
|--|---------|
| Katie Gudorf, Language Arts – Dept Head A | CI VIII |
| Drew Braun, Science – Dept Head A | CI VIII |
| Aaron Bowsher, Social Studies – Dept. Head A | CI VIII |
| Wendy Gabes, Guidance – Dept Head A | CI VIII |
| Lynne Ray, Media – Dept Head A | CI VIII |
| John Higgins, Foreign Lang. – Dept Head A | CI VIII |
| Heather Lefeld, FFA & FCS. – Dept Head B | CI VIII |
| Joel Trisel, Music – Dept Head B | CI VIII |
| Amy Sutter, Art – Dept Head B | CI VIII |
| Christina Sutter, Business Ed – Dept Head B | CI VIII |
| Dawn Adams, EL Dept. – Dept. Head B | CI VIII |
| Teresa Hoyng – Phys Ed – Dept Head B | CI VIII |
| Rachel Craft, HS Spec. Ed Bldg. | CI VIII |
| Kelsey Johns, MS Spec. Ed Building | CI VIII |
| Mary Blair, CIS Spec Ed Bldg. | CI VIII |
| Karen Ashbaugh, Elem. Spec Ed Bldg. | CI VIII |
| Kathy Higgins, Primary Spec Ed Bldg. | CI VIII |

b. **Grade Level Chairs:**

| | |
|---|---------|
| Katey Eichler, Kindergarten | CI VIII |
| Cheri Hall, First | CI VIII |
| Amanda Moore, Second | CI VIII |
| Mindy Gonzalez, 3 rd Cluster Mgr. .75 FTE | CI VIII |
| Nancy Wilson, 3 rd Cluster Mgr. .75 FTE | CI VIII |
| Cami Dzendzel, 3 rd Cluster Mgr. .75 FTE | CI VIII |
| Karen Sudhoff, 3 rd Cluster Mgr. .75 FTE | CI VIII |
| Amy Stammen, 4 th Cluster Mgr. .75 FTE | CI VIII |
| Mandy Vehorn, 4 th Cluster Mgr. .75 FTE | CI VIII |
| Lisa Bye, 4 th Cluster Mgr. .75 FTE | CI VIII |
| Carrie Gladhill, 4 th Cluster Mgr. .75 FTE | CI VIII |
| Toby Siefring, Cluster Mgr. | CI VIII |
| Mark Loughridge, Cluster Mgr. | CI VIII |
| Andrea Link, Cluster Mgr. | CI VIII |
| Brittany Green, Cluster Mgr. | CI VIII |
| Joey Braun, Cluster Mgr. | CI VIII |
| Lauren Rindler, Cluster Mgr. | CI VIII |
| Eric Dwenger, MS Team Leader 100% (Encore) | CI VIII |
| Jenni Mescher, MS Team Leader 25% | CI VIII |
| Tammy Cisco, MS Team Leader 25% | CI VIII |
| Ryan Spriggs, MS Team Leader 25% | CI VIII |
| Christie Binkley, MS Team Leader 25% | CI VIII |
| Kelly Newcomb, MS Team Leader 25% | CI VIII |
| Matt May, MS Team Leader 25% | CI VIII |
| David Mader, MS Team Leader 25% | CI VIII |

| | |
|---|---------|
| Jon Gudorf, MS Team Leader 25% | CI VIII |
| Nikki Etzler, MS Team Leader 25% | CI VIII |
| Melinda Martin, MS Team Leader 25% | CI VIII |
| Jason Tribolet, MS Team Leader 25% | CI VIII |
| Missy Guggenbiller, MS Team Leader 25% | CI VIII |
| Allison Darras, MS Team Leader 25% | CI VIII |
| James Miracle, MS Team Leader 25% | CI VIII |
| Ann Holdheide, MS Team Leader 25% | CI VIII |
| Erick Woeste, Primary IAT | CI VIII |
| Cheri Hall, Primary IAT | CI VIII |
| Laura Hoover, Primary IAT | CI VIII |
| Amanda Moore, Primary IAT | CI VIII |
| Joan Luttmer, Primary IAT | CI VIII |
| Lori Speck, Primary IAT | CI VIII |
| Renee Simcoe, CES IAT 1 FTE | CI VIII |
| Nancy Wilson, CES IAT .50 FTE | CI VIII |
| April Albers, CES IAT .50 FTE | CI VIII |
| Amy Stammen, CES IAT .50 FTE | CI VIII |
| Sarah Young, CES IAT .50 FTE | CI VIII |
| Kylee Will, CES IAT .50 FTE | CI VIII |
| Brittany Giere, CES IAT .50 FTE | CI VIII |
| Karen Ashbaugh, CES IAT .50 FTE | CI VIII |
| Zenia Adams, CIS IAT 1 FTE | CI VIII |
| Mark Binkley, 5 th IAT .50 FTE | CI VIII |
| Kelly Keck, 5 th IAT .50 FTE | CI VIII |
| Lauren Rindler, 6 th IAT .50 FTE | CI VIII |
| Betsy Bertke, 6 th IAT .50 FTE | CI VIII |
| Mary Blair, CIS IAT .50 FTE | CI VIII |
| Lori Murlin, CIS IAT .50 FTE | CI VIII |
| Mackenzie Schlepp, MS IAT 1 FTE | CI VIII |
| Carrie Cubberley, HS IAT .25 FTE | CI VIII |
| Ethan Knopp, HS IAT .25 FTE | CI VIII |
| Jason Andrew, HS IAT .25 FTE | CI VIII |
| Andrea Graves, HS IAT .25 FTE | CI VIII |
| Allie Bucklin, HS IAT .25 FTE | CI VIII |
| Wendy Mitchell-Payne, HS IAT .25 FTE | CI VIII |
| Alicia Ball, HS IAT .25 FTE | CI VIII |
| Bret Baucher, DLT Member | CI VIII |
| Casey Hinton, DLT Member | CI VIII |
| Erin Weigel, DLT Member | CI VIII |
| Janelle Kaiser, DLT Member | CI VIII |
| Jason Andrew, DLT Member | CI VIII |
| Toby Siefring, DLT Member | CI VIII |
| Lisa Bye, DLT Member | CI VIII |
| Todd Topp, Skills USA Advisor | CI VIII |
| Heather Lefeld, FCCLA Advisor | CI VIII |
| Lisa Sheppard, BPA Advisor | CI VIII |
| Brett McGillvary, Skills USA | CI VIII |
| Brian Hess, Skills USA | CI VIII |
| Amanda Diller, FCCLA | CI VIII |
| Mike Seibert, FFA .50 FTE | CI VIII |
| Ken Platfoot, FFA .50 FTE | CI VIII |

| | |
|----------------------------|---------|
| Mitch Knous, Skills USA | CI VIII |
| Annette Albers, Skills USA | CI VIII |
| Taylor Hesse, Skills USA | CI VIII |
| Aaron Schmitt, Skills USA | CI VIII |
| Brenda Speck, Skills USA | CI VIII |
| Jerry Kohnen, Skills USA | CI VIII |
| Michael Eilerman, BPA | CI VIII |
| Heather Arling, Skills USA | CI VIII |

c. Advisors:

| | | |
|---|--------|---------------|
| Jason Andrew, Senior Class .50 FTE | CI VI | 10 yrs. exp. |
| Christopher Wood, Senior Class .50 FTE | CI VI | 0 yrs. exp. |
| Chris Sutter, Junior Class | CI III | 17 yrs. exp. |
| Carrie Cubberley, Asst. Junior Class | CI V | 4 yrs. exp. |
| Christopher Wood, Scholastic Bowl | CI III | 0 yrs. exp. |
| Kim Wilges, NHS | CI VI | 9 yrs. exp. |
| Ethan Knopp, SADD | CI VI | 3 yrs. exp. |
| Chris Sutter, HS Yearbook .50 FTE | CI II | 1 yr. exp. |
| Nikki Etzler, MS Newspaper .50 FTE | CI VI | 2 yrs. exp. |
| Jon Gudorf, MS Newspaper .50 FTE | CI VI | 2 yrs. exp. |
| Chris Sutter, FBLA Advisor . | CI VI | 10 yrs. exp. |
| Zenia Adams, CIS Student Council .50 FTE | CI VII | 9 yrs. exp. |
| Alicia Ball, Spirit Squad .50 FTE | CI IV | 12 yrs. exp. |
| Katie Gudorf, Mock Trial Adv. | CI VI | 3 yrs. exp. |
| Chuck Sellars, Head Instr. Music | CI III | 31 yrs. exp. |
| Joel Trisel, Choral Music | CI IV | 17 yrs. exp. |
| Chuck Sellars, Head Marching Band | CI II | 31 yrs. exp. |
| Andrea Nickell, FTA Advisor | CI IV | 1 yr. exp. |
| Christopher Wood, Asst. Marching Band | CI IV | 0 yrs. exp. |
| Katie Brautigam, CIS Musical | CI VI | 22 yrs. exp. |
| Mackenzie Schlepp, MS Drug/Alcohol Adv | CI VII | 3 yrs. exp. |
| Pete Lisi, MS Student Council | CI VI | 7 yrs. exp. |
| Keith Gudorf, Asst. MS Musical | CI VI | 6 yrs. exp. |
| Alli Darras, MS Yearbook .50 FTE | CI VI | 1 yr. exp. |
| Alie Bucklin, HS St Co Advisor .50 FTE | CI IV | 1 yr. exp. |
| Heather Lefeld, HS St Co Advisor .50 FTE | CI IV | 2 yrs. exp. |
| Jason Tribolet, Head Varsity Softball | CI II | 10 yrs. exp. |
| 3. Approval of the following personnel for Pupil Activity Program contracts for the 2023-24 school year: (pending proper certification) | | |
| Sheila Gudorf, MS Musical | CI VI | 23 yrs. exp. |
| Kristen Kerns, CIS Student Council .50 FTE | CI VII | yr. exp. |
| Val Fetters, Spirit Squad .50 FTE | CI IV | 9 yrs. exp. |
| Dan Gudorf, Asst. Mock Trial | CI VII | 12 yrs. exp. |
| Val Fetters, MS Yearbook .50 FTE | CI VI | 7 yrs. exp. |
| Kirsten Fuelling, Asst. Marching Band | CI IV | 6 yrs. exp. |
| Abby Sutter, HS Yearbook .50 FTE | CI II | 1 yr. exp. |
| David VanTilburg, K-12 Choral Accompanist .75 | CI IV | 10+ yrs. exp. |
| Sharon Chaney, K-12 Choral Accompanist .25 | CI IV | 10+ yrs. exp. |
| Jeff Schott – Varsity Boys Bowling | CI IV | 0 yrs. exp. |
| Kinzie Henkle, Asst. Girls Tennis | CI IV | 0 yrs. exp. |

4. Approval of the following volunteers for the 2023-24 school year: (pending proper certification)
 - James Luebke – boys golf

5. Recommend approval of the following one-year extended service contracts for the 2023-24 school year:

| | | |
|----------------------------------|----------|---------|
| Lynne Ray, Media Specialist | 5 days | |
| Drew Braun, Chemical Inventory | 3 days | |
| Ethan Knopp, Counselor | 10 days | |
| Danielle Hirschfeld, Counselor | 10 days | |
| Mackenzie Schlepp, Social Worker | 7.5 days | |
| Zenia Adams, Counselor | 7.5 days | |
| Erick Woeste, Counselor | 7.5 days | |
| | | |
| Wendy Gabes, Counselor | 15 days | (added) |

Resolutions

Head Start

1. Head Start Report
2. Director is requesting approval for the submission of the FY 23/24 Head Start grant in the amount of \$2,158,505. The grant request includes a waiver for 25 percent of the required Non-federal Match.
3. Approval of the Head Start Policy Council Handbook.
4. Approval of the Head Start Parent Handbook

Tri Star

1. Approve to reimburse the following teacher’s for STNA training for Tri Star Med Prep Students:
 - Brenda Speck, 69 hours @ \$25 per hour for a total of \$1,725
 - Annette Albers, 53.5 hours @ \$25 per hour for a total of \$1,337.50

2. Approve the possible overnight trips for the following clubs:
 - BPA state competition – March 7 – 8, 2024; Columbus, OH
 - BPA national competition – April 25 – 29, 2024; Chicago, IL
 - SkillsUSA state competition – April 9 – 10, 2024; Columbus, OH
 - SkillsUSA national competition – June 19-24, 2024; Atlanta GA
 - FCCLA state competition – April 25 – 26, 2024; Columbus, OH
 - FCCLA national competition – June 29 – July 3, 2024; Seattle, WA

After discussion of the Consensus Agenda, with no items requested to be removed, Mr. Sell called for the vote.

VOTE: Mr. Sell: Aye, Mr. Huber: Aye, Mrs. Vorhees: Aye, Mrs. Guingrich: Aye. Approved.

OTHER BUSINESS BY BOARD/ADMINISTRATION

23-38

On a motion by Mr. Huber, seconded by Mrs. Vorhees to recommend approval of the following personnel for supplemental contracts for the 2023-24 SY:

- a. Department Heads:

| | |
|----------------------------------|---------|
| Erika Draiss, Math – Dept Head A | CI VIII |
|----------------------------------|---------|

VOTE: Mr. Huber: Aye, Mrs. Guingrich: Aye, Mrs. Vorhees: Aye, Mr. Sell: Abstain.
Approved

INFORMATIONAL ITEMS:

Mr. Phil Metz gave an update on the construction project. He gave a shout-out to the CIS staff during the recent water issue but it has since been resolved. The project is right on schedule.

Mr. Vaughn Ray is working with staff to select a grades 9-12 ELA adoption.

With no other business, Mr. Sell adjourned the meeting at 6:35 p.m.

Board President

Treasurer